

Wiltshire Council

Focus Group on the Constitution

Terms Of Reference

Terms of reference:

- the ongoing review work on the constitution as and when required;
- producing user friendly summaries of the relevant parts of the constitution for use by members of the public and members of the Council and
- specifically to review the constitution in light of any changes in the legislation including the Localism legislation
- To consider the views of (as appropriate):
 - elected and co-opted members of the Council
 - officers
 - decision making bodies of the Council
 - town, parish and city councils and
 - members of the public

ascertained through questionnaire responses and appropriate methods of communication and make appropriate recommendations

- To offer a councillor perspective on and accordingly to influence key issues within the constitution.
- To advise the Standards Committee of final recommendations on any changes to the constitution for report to Cabinet for consideration and onward recommendation to Council.

Membership

- (i) a member from each political group on the Council nominated by group leaders;

(previously: Cllrs Stuart Wheeler, Jon Hubbard, Christopher Newbury, Nigel Carter and Ricky Rogers)

- (ii) a member of the Overview and Scrutiny Management Committee;

(previously Cllr Tony Trotman – no longer a member of the Management Committee)
- (iii) a member of the Audit Committee;

(previously Cllr Peter Doyle – remains a member of Audit Committee)
- (iv) two independent members and one town and parish representative of the Standards Committee as detailed above;

(The Committee is asked to determine whether any co-opted members should be appointed to the Focus Group)
- (v) that the Focus Group be chaired by one of the Independent members of the Standards Committee;

(no longer applies)
- (vi) that appropriate Councillors and Officers be invited to attend as and when requested by the Focus Group or its Chairman to assist it in its work.